

QUICK GUIDE

CONTROL NAVIGATION



REGISTER OVERVIEW Menus

Steel Structure Training J... / Control / Workspaces

Notifications, Profile & Logout

Home menu

Viewset Menu

Register Content

Left Toolbar

Right Toolbar

Tasks

CBS position	Description	Phase code
1	Job Overhead	1002
2	Earthwork	1069
3	Concrete	1071
4	Structural Steel	1073
4.1	Erect Steel - Heavy	1074
4.2	Erect Steel - Light	1005
4.3	Bolted Connections	1006

Task details

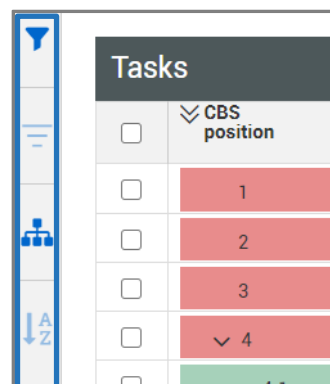
Resource	Forecast (T/O) qty	UoM
	1.00	Lump Sum
5	10,000.00	CY
5	10,000.00	CY
	1,000.00	Ton
5	800.00	Ton
5	200.00	Ton
5	2,000.00	Ea

Actuals 08/18/2021 to 08/18/2021

Actual qty (to date)	Actual Mhrs/unit (to date)	CB Mhrs G/L (to date)	Actual cost (to date)
0.00	0.00	0.00	\$ 0.00
0.00	0.00	0.00	\$ 0.00
0.00	0.00	0.00	\$ 0.00
0.00	0.00	0.00	\$ 0.00
0.00	0.00	0.00	\$ 0.00
0.00	0.00	0.00	\$ 0.00
0.00	0.00	0.00	\$ 0.00
0.00	0.00	0.00	\$ 0.00

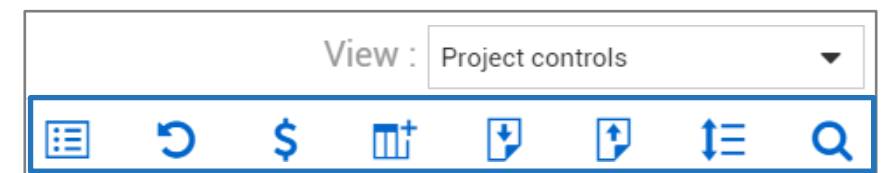
A SIDE TOOLBAR

Contains 4 main buttons used most commonly throughout the suite used to query, filter, display the CBS tree, and sort.



B RIGHT TOOLBAR

Contains functions for the register page you are currently viewing.



QUICK GUIDE

CONTROL NAVIGATION



LOGIN

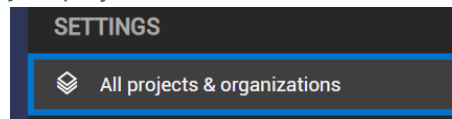
1. Click on the URL link provided by your admin.

The screenshot shows the InEight login page. At the top is the InEight logo. Below it, the text 'Sign in with your organizational account' is displayed. There are two input fields: one for the email address (containing 'user@ineight.com') and one for the password (containing dots). A blue 'Sign in' button is located at the bottom of the form.

2. Enter your user name and password, then **Sign in**.

NAVIGATE TO CONTROL

1. Click the Project Menu.
2. Select **All projects & organizations**, then select your project.



3. If you don't see your project, select  on the right.
4. Select Control  Workspaces from the side menu.

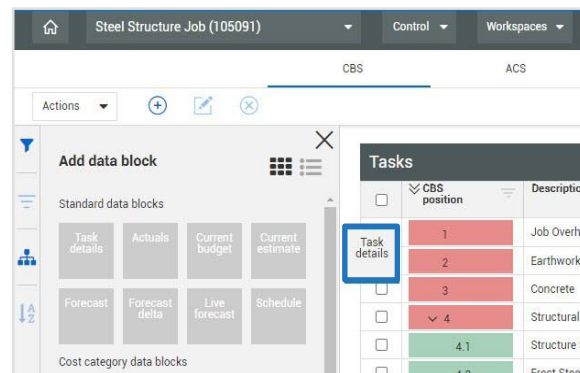


ADD A DATA BLOCK

1. On the right toolbar, select **Add Data Block**.

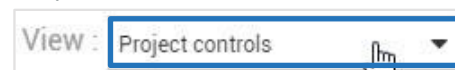


2. Drag and drop the **data block** to the page.



SAVE A VIEW

1. From the Workspaces page, click on the **View** drop-down.

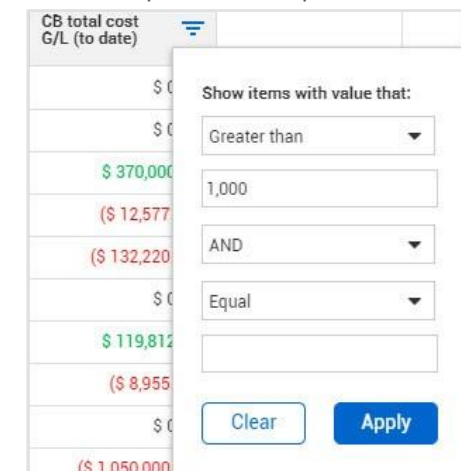


2. Select **Save view as**.
3. Name your view, then **Save**.



FILTER A COLUMN

1. Select  on a column.
2. Select an operator and input a value.



3. Select **Apply**.

NEED SOME MORE HELP?



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learn.ineight.com



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